



## NEW MEXICO DEPARTMENT OF PUBLIC SAFETY CONCEALED CARRY UNIT



### STANDARD OPERATING PROCEDURES

Training standards for online concealed carry courses

**PURPOSE:** This SOP provides guidance and policy for concealed handgun carry instructors applying to use online learning tools for concealed carry courses.

**OBJECTIVES:** To establish standards for firearm instructors utilizing online tools to meet the training requirements mandated by the Concealed Handgun Carry Act.

**REFERENCES:** Concealed Handgun Carry Act, NMSA 1978, 29-19-1 to 29-19-15  
NMAC 10.8.2.1 to 10.8.2.32

#### **GENERAL:**

- A. All courses must meet the training requirements set forth in the Concealed Handgun Carry Act.
- B. Training courses must cover the following topics and lessons:
  - Knowledge of and safe handling of single and double-action revolvers and semiautomatic handguns.
  - Safe storage of handguns and child safety.
  - Safe handgun shooting fundamentals.
  - Live in-person shooting of a handgun on a firing range.
  - Identification of ways to develop and maintain handgun shooting skills.
  - Federal, state, and local criminal and civil laws pertaining to the purchase, ownership, transportation, use, and possession of handguns.
  - Techniques for avoiding a criminal attack and how to control a violent confrontation.
  - Techniques for nonviolent dispute resolution.
- C. The instructor shall provide no less than seven (7) hours of in-person training for an initial course, no less than two (2) hours of in-person training for renewal courses, and no less than one (1) hour for refresher courses.
- D. Topics that must be covered during in-person portion of class:
  - Knowledge of and safe handling of single and double-action revolvers and semiautomatic handguns.
  - Safe handgun shooting fundamentals.
  - Live in-person shooting of a handgun on a firing range.
  - Identification of ways to develop and maintain handgun shooting skills.
  - Safe storage of handguns and child safety.
- E. The online learning platform must include a way of identifying and tracking the student is actively participating in the course.

- F. The online learning platform must have the ability to verify the amount of time a student has engaged in online learning and must automatically log out users who are inactive.
- G. The online training platform must offer a variety of instructional delivery methods to accommodate individual learning styles.
- H. The online training program must require active participation by the student.
  - Students must have the ability to ask questions and communicate with instructors.
  - Students may also participate in group discussion forums (written assignments or quizzes may substitute)
- I. There is no limit to the total number of videos a course can contain, but each video must be approved by the department, and each video shall not be longer than 15 minutes in length. There must also be some type of self-check, assessment, or student engagement before the next video is shown.
- J. Any video lecture must include a means to verify students have watched the video in its entirety and should include knowledge checks to verify understanding of the topic covered.
- K. Concealed Carry Unit staff shall be given access to the online course as it is presented to the public to facilitate monitoring by the department.
- L. Instructors shall record the total number of hours the student participated in online and in-person learning and include that information on the AAR submitted to the Department of Public Safety.
- M. All portions of the training (online and in-person) must be completed within 30 days of the start date of the course.
- N. The online training platform must be approved by the department and shall be renewed in compliance with Rule 10.8.2.22 D (1)(b) NMAC.